

## **Online account management with our customer portal**

Now your customers, who register for the CMLS Customer Portal, can manage their mortgage at home, at work, or even on the go from their tablet or smartphone.

### With our customer portal, your customers can:

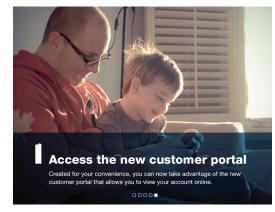
- Check their account balance
- Request prepayments and payment changes
- View an annual summary of their account

- Upload servicing documents even pictures of their property tax bills
- Submit a question directly to a Mortgage Account Specialist
- And more

# Registering is as easy as

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Visit cmls.ca and click on the customer portal register banner to go to the registration page.





Complete the account registration form.

First Name	*		
Email*			
Date of Bir	h (mm/dd/yyyy)	)	
Pre-author	zed Bank Acco	unt Last 4 digits*	
Password*			
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### Here's what's involved:

- a. Enter their first name only (as it appears on correspondence from us)
- b. Enter their email address (as on file)
- c. Enter their birth date in the format requested by your device browser
- d. Enter the last 4 digits of their preauthorized chequing account, from which their regular mortgage payment is taken
- e. Create a unique password

#### Note:

Your clients will need to enter the email address we have on file. If they do not know what email address we have on file, or if they never submitted an email address with their mortgage application, they can call our customer contact centre at 1.888.995.2657. If there is more than one borrower on the account, each account holder will need to enter with their own unique email address to register for the customer portal.

# All the information and tools they need are now a click away



At-a-glance account information



Review account summary with ease







Access annual summary information with a click of a button

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Check account details anytime, anywhere

#### Email addresses are essential to register

Please remember to include the borrower's email address when submitting a new application for underwriting approval.

### **Customer Forward Thinking.**"

Contact Us | 1.888.995.2657 | service@cmls.ca Ontario Mortgage Brokerage License. FSCO LICENSE NO. 11749